Companies Registration Office

Registration of Business Name
by a body corporate
Section 4 Registration of Business Names Act 1963

CRO receipt date stamp

Please keep a photocopy of this form for your own records. If paying by postal order, bank draft or cheque, please make the fee payable to the Companies Registration Office.

Registration of Business Names Act 1963

Business Number *(office use only)*

RBN1B

BODY CORPORATE

Please complete using black typescript or BOLD CAPITALS, referring to explanatory notes

Business name
in full/note one

Nature of business
note two

Principal place of business
note three

Date of adoption of business name
note four

Day Month Year

Other business name(s) under which this business is conducted

Presenter details
note five

Name
Address
DX number
DX exchange
Telephone number
Fax number
Email
Reference number

Body corporate

Body corporate name
in full/note six

Company number
note six

Registered/principal office in the State
note seven

E-mail address to which certificate will issue

Please nominate an email address. The certificate of registration will issue to this email address in electronic format. This is required information.

Certification

I, the undersigned, hereby apply for registration pursuant to section 4 Registration of Business Names Act 1963, and for that purpose have completed the above form in accordance with the Notes on Completion of Form RBN1B.

Signature
note eight

Name
in block letters or typescript

☐ Director ☐ Secretary *note nine*

Date Day Month Year

NOTES ON COMPLETION OF FORM RBN1B

These notes should be read in conjunction with the relevant legislation.

General This form must be completed in full and in accordance with the following notes.
Where "not applicable", "nil" or "none" is appropriate, please state.
Where the space provided on Form RBN1B is considered inadequate, the information should be presented on a continuation sheet in the same format as the relevant section in the form. The use of a continuation sheet must be so indicated in the relevant section.

note one Pursuant to section 14 Registration of Business Names Act 1963, the Minister for Jobs, Enterprise and Innovation has the power to refuse to permit the registration of any name which is in his/her opinion undesirable. In the case of the proprietor of a newspaper, the title of the newspaper must be set out.

note two A detailed description of the nature of business is required. Simple descriptions such as 'trading' or 'manufacturing' are not sufficiently precise.

note three Give the full postal address, in the State, of the business. A Post Office box number or a 'care of' address will not be accepted.

note four Give the date business commenced trading or is due to commence trading.

note five This section must be completed by the person who is presenting the application form to the Registrar. This may be the company secretary/director or a person on his/her behalf. The DX number and exchange details may be given by those who are members of a document exchange service.

note six Where the company is a company incorporated under the Companies Act 2014, the company name must accord with the Register of Companies and the six digit company number ought be given.

note seven Where applicable, the registered office address must accord with the particulars contained on documentation already delivered to the Companies Registration Office. Any change of registered office **must** be notified on Form B2 **and** Form RBN2B.

note eight This statement must in all cases be signed by a director or secretary of the company applying for registration and must be sent by post or delivered to the Registrar within one month after the adoption of the business name. For the purposes of the Registration of Business Names Act 1963, "director" includes a member of the managing body of a body corporate. (Section 2(1) RBN Act 1963).

note nine Tick the relevant box(es).

Further information

Changes Following registration, the details contained in this form may only be altered by sending one of the following form(s) to the CRO:

Form RBN2B	Nature of change in the particulars registered by a body corporate.
Form RBN3	Cessation of business under a business name by a registered individual, partnership or body corporate.

Note **PLEASE KEEP A PHOTOCOPY OF THIS FORM FOR YOUR OWN RECORDS**

CRO address When you have completed and signed the form, please file with the CRO. The Public Office is at Bloom House, Gloucester Place Lower, Dublin 1. If submitting by post, please send with the prescribed fee to the Registrar of Business Names at:

The Business Names Section, Companies Registration Office, O'Brien Road, Carlow

Please carefully study the explanatory notes above. A Form RBN1B that is not completed correctly or is not accompanied by the correct fee is liable to be rejected and returned to the presenter by the CRO.

Failure, without reasonable excuse, to furnish the required statement of particulars within the time specified will entail liability on summary conviction to a fine not exceeding €127; any statement which contains any matter which is false in any material particular to the knowledge of any person signing it will entail liability on summary conviction to imprisonment for a term not exceeding six months or to a fine not exceeding €127, or both.

FURTHER INFORMATION ON THE COMPLETION OF FORM RBN1B, INCLUDING THE PRESCRIBED FEE, IS AVAILABLE FROM www.cro.ie OR BY EMAIL AT info@cro.ie